

**CAPE ELIZABETH TOWN COUNCIL AGENDA**  
**Regular Meeting # 10-2012**  
**Cape Elizabeth Town Hall**  
**Monday, August 13, 2012**  
**7:00 p.m.**

**Roll Call by the Town Clerk**

<b>Sara W. Lennon, Chairman</b>	<b>Term Expires 12/2012</b>	<a href="mailto:slennon@maine.rr.com">slennon@maine.rr.com</a>
<b>Frank J. Governali</b>	<b>Term Expires 12/2013</b>	<a href="mailto:frank.governali@capeelizabeth.org">frank.governali@capeelizabeth.org</a>
<b>Caitlin R. Jordan</b>	<b>Term Expires 12/2013</b>	<a href="mailto:caitlin.jordan@capeelizabeth.org">caitlin.jordan@capeelizabeth.org</a>
<b>Katharine N. Ray</b>	<b>Term Expires 12/2014</b>	<a href="mailto:retbank@maine.rr.com">retbank@maine.rr.com</a>
<b>David S. Sherman, Jr.</b>	<b>Term Expires 12/2014</b>	<a href="mailto:dsherman@dwmlaw.com">dsherman@dwmlaw.com</a>
<b>Jessica L. Sullivan</b>	<b>Term Expires 12/2012</b>	<a href="mailto:jsullivan08@maine.rr.com">jsullivan08@maine.rr.com</a>
<b>James T. Walsh</b>	<b>Term Expires 12/2012</b>	<a href="mailto:jim.walsh@capeelizabeth.org">jim.walsh@capeelizabeth.org</a>

**The Pledge of Allegiance to the Flag**  
**Town Council Reports and Correspondence**  
**Citizen Opportunity for Discussion of Items Not on the Agenda**  
**Town Manager's Report**

[Link to All Background Information](#)

Review of [Draft Minutes of July 9, 2012 Town Council Meeting](#)

**Item# 113 -2012**      [November 2012 Election Warrant](#)

The town council will consider approving the warrant for the November 6, 2012 municipal election and ballot questions.

**Item# 114 -2012**      [Update on Rescue Service](#)

The town council approved the use of per diem rescue personnel on weekdays effective in January 2012. Fire Chief Peter Gleeson will provide an update on the program. It is recommended the report be accepted with appreciation to Chief Gleeson and to all rescue personnel.

**Item# 115-2012**      [Library Internet Policy](#)

The library trustees have recommended several changes to the library internet policy. It is recommended they be approved.

**Item# 116-2012**      [Proposed Demolition of 7 Holman Road](#)

It is recommended that the town manager be authorized to have demolished the structures located on the 7 Holman Road parcel adjacent to the Thomas Memorial Library.

**Item# 117 -2012**      [Town Ways Ordinance Draft Amendments](#)

Draft Motion- Ordered: The town council thanks the ordinance committee for [reviewing](#) issues relating to the town ways ordinance and refers the proposal to a public hearing on Monday, September 10, 2012 at 7:00 p.m. at the Cape Elizabeth Town Hall with proper notice thereof.

**Item# 118-2012**      [Administrative Code Technical Amendments](#)

The town manager is recommending some technical amendments to the Administrative Code. Draft Motion- The town council receives the proposed technical amendments to the administrative code and refers the proposal to a public hearing on Monday, September 10, 2012 at 7:00 p.m. at the Cape Elizabeth Town Hall with proper notice thereof.

**Item# 119-2012      [Compliance Policy after Issuance of Bonds](#)**

The auditors are recommending their clients adopt a policy for compliance with requirements following issuance of bonds. The draft Cape Elizabeth policy mirrors one recently adopted by the Town of Cumberland.

**Item# 120-2012      [Goal to Review Fundraising Policies](#)**

One of the town council goals is to review fundraising policies. A [summary](#) has been prepared.

**Citizen Opportunity for Discussion of Items Not on the Agenda**

**Adjournment**

**[Link to Monthly Financial Report](#)**

**Public Participation at Town Council Meetings**

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

**Speaking at the meeting on topics not on the agenda at regular Council meetings**

Persons wishing to address the Council on an issue or concern local in nature not appearing on the agenda may do so at a regular Town Council meeting before the town manager's report and/or after the disposition of all items appearing on the agenda. Any person wishing to address the Council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation if the local affiliation Council. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by majority vote of councilors present.

**Decorum**

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.